

# Hong Kong Resident's Foreign Domestic Helpers Apply China Visas

**The Office of the Commissioner of the Ministry of Foreign Affairs of the People's Republic of China in the HKSAR only issues short-term visas for Hong Kong resident foreign domestic helpers who accompany their employers to the Mainland for short-term tourism, family visits, shopping and other activities. If domestic helpers on short-term visas work illegally in the Mainland, the domestic helpers and their employers will face serious legal consequences.**

## **A. Application Eligibility**

- 1) The applicant must be employed by a resident of the HKSAR with Hong Kong as the actual place of residence, and has an employment relationship with the current employer at least 3 months;
- 2) The applicant's Hong Kong working visa is valid for more than 2 months and will return to Hong Kong within the validity period of the working visa;
- 3) The purpose visit China is to accompany the employer to the Mainland for short-term tourism, family visits, shopping, etc.

## **B. Required Documents**

- (1) Valid for more than 6 months Passport (at least 2 pages of blank visa page) and passport information page copy;
- (2) One passport photo that meets the prescribed standards;
- (3) A clear, truthful and completely filled visa application form;
- (4) Applicant's HKID and Hong Kong working visa (original and photocopy), and a copy of the latest Chinese visa;
- (5) Original and photocopy of the employer's HKID;
- (6) Original and copy of the employment contract;
- (7) Employer Guarantee Letter (format attached);
- (8) Domestic Helper Declaration (format attached);
- (9) Proof of residential address in Mainland China (such as hotel reservation (including the helper's name), employer's real estate certificate, etc.);
- (10) Other materials required by the visa officer on a case-by-case basis.

## **C. Attention Matters**

1. The applicant applies for a visa to the Mainland for the first time under the name of the same employer, applicant and the employer must go together to the Visa Application Center apply the Visa.
2. The applicant must enter and leave the Mainland together with the employer, the enter and stay in the Mainland according to the validity period of visa, and strictly control the length of stay in the Mainland. If applicant travel too frequently between the Mainland and Hong Kong in a short

period of time or stay in the Mainland for too long, you will be refused a visa for a certain period of time.

3. Even if the applicant submits all the required documents, it does not automatically mean that the visa will be issued. The visa officer will make a decision on whether and how to issue the visa based on a comprehensive consideration of all the circumstances. Regardless of whether a visa has been issued or not, all visa application materials will not be returned except passport and relevant identity card and original employment contract.
4. According to the requirements of the Visa Application Center, the applicant must present his/her identity card to the Foreigner Visa Office of the Consular Section of the Office for interview and cancellation of the visa. Failure to show up for an interview will affect the next visa application.
5. If the employer and the helper terminate the employment contract, the employer should apply to the Visa Office of the Consular Department of the Commissioner's Office cancellation of the valid visa held by the helper, otherwise shall bear the corresponding legal consequences.

### **Employer Letter of Guarantee**

I, xxxxxxx (Hong Kong Identity Card number: xxxxxxx), will bring my domestic helper xxxxxxxxxx (Nationality: xxxxxxx; Passport number: xxxxxxx; Hong Kong Identity Card No. : xxxxxxx) travel to the Mainland for xxxxxxxxxx activities on xxxx Year xxxx Month xxxx Day. Our residence address during our stay in China: xxxxxxxxxxxxxxxxxxxxxxxxxx. For this reason, I allow my domestic helper apply for one/two/multiple entry visa, each stay of xxxxxx days. I guarantee that I will accompany my helper to and from the Mainland and my helper will comply with the relevant laws and regulations during the stay in the Mainland.

Signature of Employer: xxxxxxxxxx  
(Signature must be consistent with the signature of the contract)

Date: xxxxxxxxxx

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### **Domestic Helper Declaration**

I, xxxxxxxxxx (Nationality: xxxxxxxxxx; Passport no.: xxxxxxxxxx; Hong Kong ID.: xxxxxxxxxx) am willing to travel together with my employer to Mainland China for xxxxxxxxxx. I will stay in xxxxxxxxxxxxxxxxxx (detailed address). I will abide by all laws and regulations of Mainland China and Hong Kong SAR. I will enter and leave Mainland China together with my employer for all trips.

Signature: xxxxxxxxxx  
(the signature same as the employment contract signature)

Date: xxxxxxxxxx